



Texas Facilities Commission Employment Opportunities

JOB Vacancy Notice: FY 24-83		
Business Title: Security Access Control Technician	State Classification: Electronics Technician I - IV	
Salary Group: A16- A22	Salary: \$3,350.00- \$6,425.00 (month) \$40,200.00- \$77,100.00 (year)	Hours/Week: 40
Location: Central Services Building, 1711 San Jacinto Blvd. Austin, Texas 78701		
Posting Date: 04/01/2024	FLSA Status: Non-exempt	Schedule: M-F 6:30am-3:00pm
Closing Date: Open until filled	Shift Differential: N/A	Openings: 3
Division: Facilities Management and Operations	Program: Security Controls	

Note: To apply for a state agency job with TFC, you must complete the electronic State of Texas Uniform Application for Employment through www.WorkInTexas.com

JOB SUMMARY

The Texas Facilities Commission is seeking Security Controls Service Technicians to join our team. In this role, you will play a vital role in ensuring the security and functionality of our buildings by overseeing and conducting repairs and maintenance on a variety of electronic security systems.

The Texas Facilities Commission (TFC) builds, supports, maintains, and manages over 8 million square feet of state-owned office space, parking garages, and parking lots. Most of these facilities are located within Austin, except for six properties located in El Paso, Houston, Fort Worth, San Antonio, Waco, and Corpus Christi.

You will be a part of a team of security controls service technicians that have oversight of the installation, repair, and maintenance of the following: Intrusion and panic alarm systems, automated door operators, automated gate systems, and CCTV video surveillance systems. The following products are typically utilized in our portfolio: Lenel S2, Milestone VMS, LifeSafety Power, Von-Duprin, Hanwha, Axis, Bosch, Lift-Master, HID, 3-Mil, Hes, DMP, Record, Horton, Best, Norton, Schlage, Dorma, Falcon, LCN and many more.

You will use your technical knowledge and experience to ensure access-controlled points within our portfolio are well maintained. We are looking for someone that cares about quality over quantity, can spot vulnerabilities, and can produce ideal solutions to help make our properties as secure as possible.

ESSENTIAL FUNCTIONS

- Safely performs duties in accordance with the regulations of the National Electric Code (NEC). Ensure adherence to all safety protocols.
- Install, maintain, repair, and troubleshoot electronic security equipment including:
 - Access control equipment
 - Automated gate operator equipment
 - Intrusion alarm and panic equipment
 - Automated door operator equipment
 - Electronic door hardware
 - Video Surveillance equipment
- **Security Controls Service Technician I** - Performs moderately complex (journey-level) electronics technical support work. Work involves installing, diagnosing, maintaining, and repairing electronic security controls equipment. Works under moderate supervision, with limited latitude for the use of initiative and independent judgment.
- **Security Controls Service Technician II** - Performs highly complex (senior-level) electronics technical support work. Work involves installing, diagnosing, maintaining, and repairing electronic security controls equipment. Works under limited supervision, with moderate latitude for the use of initiative and independent judgment.

EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

Texas Facilities Commission
Central Services Building,
1711 San Jacinto, Austin, Texas 78711
Office 512-463-3433



Texas Facilities Commission

Employment Opportunities

- **Security Controls Service Technician III** - Performs advanced (senior-level) electronics technical support work. Work involves coordinating the design, installation, diagnoses, maintenance, and training for electronic security controls equipment. Works under limited supervision, with considerable latitude for the use of initiative and independent judgment.
- **Security Controls Service Technician IV** - Performs highly advanced (senior-level) electronics technical support work. Work involves coordinating the design, installation, diagnoses, maintenance, and training for electronic security controls equipment. May serve as a lead worker providing direction to others. Works under minimal supervision, with extensive latitude for the use of initiative and independent judgment.
- Work involves installing, diagnosing, maintaining, and repairing electronic security controls equipment. Works under limited supervision, with moderate latitude for the use of initiative and independent judgment.
- Be able to work with limited to minimal supervision, with considerable to extensive latitude for the use of initiative and independent judgment.
- Collaborate with internal stakeholders and external vendors to ensure efficient system operation.
- Must be able to work flexible hours during a legislative session and as needed.
- Occasional travel out of Travis County may be required.
- Position requires participation in an on-call response rotation.
- Prepares and submits monthly vehicle reports.
- Utilization of work order management system.
- Performs other job duties as assigned.

EDUCATION AND EXPERIENCE

- Graduation from a standard senior high school or completion of GED.
- Experience in installing, diagnosing, repairing, and maintaining electronic equipment. Graduation from a two-year college with major coursework in electronic technology or graduation from an accredited vocational or technical school of electronics is generally preferred. Experience and education may be substituted for one another.
 - Job Classification commensurate with experience.
 - Technician I- At least 6 months of experience.
 - Technician II- At least 1 year of experience.
 - Technician III- At least 3 years of experience.
 - Technician IV- At least 4 years of experience.

KNOWLEDGE, SKILLS, AND ABILITIES

- Working knowledge of any of the following:
 - Access control equipment
 - Automated gate operator equipment
 - Intrusion alarm and panic equipment
 - Automated door operator equipment
 - Electronic door hardware
 - Video Surveillance equipment
- Excellent communication and interpersonal skills.
- Ability to work independently and as part of a team.
- Must be able to pass a background check.
- Must be able to assume on call duties within a time span determined by supervisor.

REGISTRATION, CERTIFICATION, OR LICENSURE

EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

Texas Facilities Commission
Central Services Building,
1711 San Jacinto, Austin, Texas 78711
Office 512-463-3433



Texas Facilities Commission Employment Opportunities

- Driver License required to operate a State Vehicle

PHYSICAL REQUIREMENTS AND/OR WORKING CONDITIONS

This position requires the ability to stoop, bend, lift, and stand for prolonged periods of time. Must be able to move 55 lbs. and, occasionally, 100 lbs. of products and materials. Must be able to work outdoors and in various weather conditions. Must be able to navigate uneven terrain and at various heights using ladders and lifts.

BENEFITS

- Competitive pay and benefits package.
- Stable work environment.
- Access to continued job training.
- Fleet vehicle available for use during working hours, with gas card provided.
- Tools, cell phone, and laptop provided.
- Uniforms, safety boots, and safety prescription glasses provided.
- The state offers various health insurance plans for employees and dependents.
- State employees accrue sick leave and vacation leave.
- Pension plan (Employees Retirement System) for employees. There are also optional 401(k) and 457 plans available.
- Dental and vision insurance available for employees and dependents.
- Paid holidays.
- Short and long-term disability insurance available for employees.
- State Gym Access.

Veterans: Use your military skills to qualify for this position and others at TFC. Go to www.texasskillstowork.com to translate your military experience, training, and formal education into civilian job terms, qualifications, and skill sets.

Veterans, Reservist or Guardsmen with an MOS or additional duties that fall in the fields of 6317 Aircraft Communications/Navigation/Radar Systems Technician F/A-18, 6323 Aircraft Avionics Technician, CH-53, 6324 Aircraft Avionics Technician, U/AH-1, 6326 Aircraft Avionics Technician, V-22, 6332 Aircraft Avionics Technician, AV-8B, 6338 Aircraft Avionics Technician, F-35, 6386 Aircraft Electronic Countermeasures Systems Technician, EA-6B, 6391 Avionics Chief, 6423 Aviation Electronic Micro/Miniature Component and Cable Repair Technician, IMA, 6483 Communication/Navigation Cryptographic/Countermeasures Systems Technician, IMA, 8641 Micro-Miniature Repairer, or other related fields pertaining to the minimum experience requirements may meet the minimum qualifications for this position and are highly encouraged to apply. Please call Human Resources at (512) 463-1717 with questions or for additional information.

Additional Military Crosswalk information can be accessed at http://www.hr.sao.texas.gov/Compensation/MilitaryCrosswalk/MOSC_Maintenance.pdf

Incomplete applications will not be considered.

Conditions of Employment:

EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

Texas Facilities Commission
Central Services Building,
1711 San Jacinto, Austin, Texas 78711
Office 512-463-3433



Texas Facilities Commission Employment Opportunities

Initial screening is based on the Education and Experience minimum qualifications defined in the job posting. Interviewee selection is based on applicant information explaining how they meet each Competency (Knowledge, Skills and Abilities) requirement. Follow application instructions and fill out application form completely for further consideration.

If selected for interview, all veterans must provide a DD214 long form. Official transcripts or other minimum requirement validations will be requested at the time of interview.

As part of its employment process, TFC may procure or have prepared a criminal background check. An applicant with an unsatisfactory criminal background check report is ineligible to be hired for the position for which the report is initiated.

Driver's record check will be conducted by the agency. Satisfactory driving records are required for driving state or personal vehicles and motor driven equipment to conduct agency business. CDL "Drivers" must consent to TFC's Drug and Alcohol Testing Policy against the illegal use of alcohol and drugs.

If hired, employee must provide document(s) within three (3) days of hire date that establish identity and employment eligibility. A complete list of acceptable documents is on file with the local Texas Workforce Commission office. We are unable to sponsor or take over sponsorship of an employment Visa.

EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

Note: Any male between the ages of 18 and 25 must show proof of registration with the Selective Service System before he can be selected for employment with the Texas Facilities Commission.

WIT Job Number: 16523362

EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

Texas Facilities Commission
Central Services Building,
1711 San Jacinto, Austin, Texas 78711
Office 512-463-3433